

PMI[®] AUTHORIZED PROJECT MANAGEMENT PROFESSIONAL (PMP[®])

EXAM PREPARATION COURSE

The PMI Authorized Training Partner seal is a mark of the Project Management Institute, Inc



Amideast, an Authorized Training Partner (ATP) with the Project Management Institute (PMI), has been offering PMP training since 2006, training thousands of project managers across the Middle East. Whether you're experienced, a fresh graduate, or changing careers, we can help you advance or start your project management journey with our project Management Professional PMP Exam Preparation courses.

Description

The PMP is the top global certification in project management, equipping professionals with essential skills in predictive, agile, and hybrid methodologies. It emphasizes leadership and emotional intelligence to build high-performing teams, boosting careers and helping organizations achieve smarter, more efficient results.

Target Audience

Project managers, project leaders, project team members, managers (directors, general managers) and professionals interested in applying for the PMP exam.

Course Objectives

- Help professionals and project managers obtain the globally recognized PMP certification.
- Focus on soft skills needed to lead teams in today's dynamic environment.
- Reinforce the right project management processes for successful technical execution.
- Connect project management with organizational strategy from a business perspective.
- Address effective project initiation, planning, and execution while keeping teams aligned.
- Introduce leadership styles and guide professionals in adopting suitable project leadership skills.
- Cover the three key approaches: predictive, agile, and hybrid.
- Prepare participants with situational analysis questions and exam "Must Knows."

PMP® PREREQUISITES

- Bachelor's university degree (or the global equivalent)
- 3 years (36 months) of non-overlapping professional project management experience
- 4,500 hours leading and directing projects
- 35 contact hours of training in project management

OR

- A high school diploma, associate's degree, or global equivalent
- 5 years (60 months) of non-overlapping professional project management experience
- 7,500 hours leading and directing projects
- 35 contact hours of training in project management

COURSE CONTENT

LESSON 1

CREATING A HIGH -PERFORMING TEAM

- Building a team
- Defining team ground rules
- Negotiating project agreements
- Empowering team members and stakeholders
- Training team members and stakeholders
- Engaging and supporting virtual teams
- Building shared understanding about a project

LESSON 3

DOING THE WORK

- How to assess and manage risks
- How to focus on delivering business value
- Managing communications
- Working with stakeholders
- Creating project artifacts
- How to manage project changes
- How to manage projects issues
- How to ensure knowledge transfer for project continuity

LESSON 5

KEEPING THE BUSINESS IN MIND

- Managing compliance requirements
- Evaluating and delivering project benefits and value
- Evaluating and addressing internal and external business environment changes
- Supporting organizational change
- Employing continuous process improvement

LESSON 2

STARTING THE PROJECT

- Determining the best project methodology, methods and practices for the work
- Planning and managing: scope, budgets and resources, your schedule, quality, procurement.
- Integrating project planning activities
- Establishing a project governance structure
- Planning and managing project phase closure

LESSON 4

KEEPING THE TEAM ON TRACK

- Leading a team
- Supporting team performance
- Addressing and removing impediments, obstacles and blockers
- Managing conflict
- Collaborating with stakeholders
- Mentoring stakeholders
- Using emotional intelligence to promote team performance

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